



# APPLICATION FOR BOARD OF DIRECTORS

## INSTRUCTIONS

To apply to be a member of St. Joseph's Board of Directors, you must complete and submit this form electronically to [boardrecruit@tbh.net](mailto:boardrecruit@tbh.net) or mail/fax hard copy to:

**Sandy Vellinga, Executive Assistant**  
Office of the President & CEO  
St. Joseph's Care Group  
P.O. Box 3251  
35 Algoma St. N.  
Thunder Bay, ON P7B 5G7  
Fax: 807-345-4994  
E-Mail: [boardrecruit@tbh.net](mailto:boardrecruit@tbh.net)

If you have any questions or require additional information, please contact: Sandy Vellinga, Executive Assistant, 807-343-2450 or [boardrecruit@tbh.net](mailto:boardrecruit@tbh.net). All applications must be received by **April 10, 2017**.

## ELIGIBILITY CRITERIA AND CONDITIONS OF APPOINTMENT

- a. Directors must be at least 18 years old.
- b. Undischarged bankrupts are ineligible to serve as directors.
- c. No member of the Professional Staff, employee of St. Joseph's Care Group, or spouse of a member of the Professional Staff, or spouse of an employee is eligible for membership on the Board. Membership on the Board by a member of the Sisters of St. Joseph of Sault Ste. Marie is not prohibited by virtue of her being an employee of St. Joseph's Care Group.
- d. A director is expected to commit the time required to perform board and committee duties. The minimum time commitment is likely 10-15 hours per month.
- e. Directors must fulfill the requirements and responsibilities of their position – for example, preparing for and attending board and committee meetings, upholding their fiduciary obligations and working cooperatively and respectfully with other board members. Directors must comply with legislation governing the hospital, its by-laws and policies, and all other applicable rules.
- f. Directors must sign a declaration confirming their agreement to adhere to their fiduciary duties and board and corporate policies.



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Surname:		First Name:	
Home Address:			
City:	Province:		Postal Code:
Home Phone Number:		Business Phone Number:	
Email Address:			
Preferred Method of Contact: Home Phone		Business Phone	Email
Please indicate why you are applying to be a Director of St. Joseph's Care Group Board?			
Please list current or prior board experience.			
Which areas of board work are of particular interest to you?			
What skills/areas of expertise do you bring to the Board?			



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Please describe your background and experience that is related to governance of a healthcare organization.

Healthcare continues to change at a rapid pace. Where do you see healthcare in the future?

Do you speak a second language? YES \_\_\_\_\_ NO  
Please indicate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (required for hard copy only)

**Submit Form**

If you experience difficulties submitting the form using the "submit" button, please save the form to your computer and attach in an email and email to [boardrecruit@tbh.net](mailto:boardrecruit@tbh.net). Alternatively, you may complete application, print off and mail or fax to the address or fax number noted above.