

BOARD OF DIRECTORS

September 21, 2011

<p>A meeting of the Board of Directors was held on Wednesday, September 21, 2011 at 1800 hours in the Georgian Room at St. Joseph's Heritage.</p> <p>Dr. S. Allain, P. Anguish, L. Bergamo, T. Buckler, M. Brophy, R. Chambers, P. Charlebois, Dr. G. Davis, R. Halverson, G. Johnson, G. Martineau, B. McKinnon, T.L. Miettinen, D. Rossi, B. Spadoni, S. Tennier, L. Trevisanutto, Sr. D. Turgeon, D. O'Donnell.</p> <p>T. Wylie, M. Letourneau, B. Collins, B. Sutton</p> <p>P. Chow, D. Demeo, B. Potter, J. Sillman, S. Owen</p> <p>J. Huculak, Dr. M.L. Kelley, J. McDonald, N. Thatcher</p>	<p>Attendance</p> <p>Regrets</p> <p>Staff Resource</p> <p>Guest(s)</p>
EDUCATION PRESENTATION	
<p>Paulina Chow introduced Dr. Mary Lou Kelley, Department of Social Work at Lakehead University; Jackie McDonald, Personal Support Worker at Bethammi Nursing Home, and Nadia Thatcher, Director of Care, Bethammi Nursing Home.</p> <p>Following the presentation, time was given for questions and answers. The guests exited the meeting at 1839 hours.</p>	<p>Community-University Research Alliance (CURA)</p>
CALL TO ORDER AND OPENING PRAYER	
<p>R. Halverson called the meeting to order at 1841 hours and Patrick Charlebois led the opening prayer.</p>	
DECLARATIONS OF CONFLICT OF INTEREST	
<p>None.</p>	
DELEGATIONS TO THE BOARD	
<p>None.</p>	
CONSENT MOTION	
<p>Addition under 15. New Business: <i>15.1 – letter from Sister Irene Morrow, dated September 8, 2011, re: human resource protocols for volunteers.</i></p> <p>It was moved by Sr. D. Turgeon, seconded by D. Rossi THAT THE AGENDA FOR SEPTEMBER 21, 2011 BE APPROVED AS AMENDED, AND THE MINUTES OF THE BOARD OF DIRECTORS MEETING OF JUNE 15, 2011 BE APPROVED.</p> <p style="text-align: right;">CARRIED</p>	<p>Agenda and Minutes</p>
BUSINESS ARISING	
<p>Nil.</p>	
IN CAMERA SESSION	
<p>It was moved by S. Tennier, seconded by B. Spadoni THAT THE BOARD OF DIRECTORS MOVE INTO AN IN-CAMERA (CLOSED) SESSION AT 1841 HOURS.</p> <p style="text-align: right;">CARRIED</p>	<p>Move to in camera session</p>
RISE AND REPORT FROM IN CAMERA SESSION	
<p>The open session of the meeting resumed at 1911 hours.</p> <p>There was no report from the in-camera session.</p>	

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REPORT OF THE AUXILIARY TO ST. JOSEPH'S CARE GROUP

S. Tennier highlighted the report of the Auxiliary to St. Joseph's Care Group for September 2011.

It was moved by S. Tennier, seconded by G. Martineau **THAT THE REPORT OF THE AUXILIARY TO ST. JOSEPH'S CARE GROUP FOR SEPTEMBER 2011 BE APPROVED.**

CARRIED

REPORT OF ST. JOSEPH'S FOUNDATION BOARD TO JOSEPH'S CARE GROUP

J. Huculak highlighted the report of the St. Joseph's Foundation Board to St. Joseph's Care Group for September 2011.

It was moved by J. Huculak, seconded by P. Charlebois **THAT THE REPORT OF THE ST. JOSEPH'S FOUNDATION BOARD TO ST. JOSEPH'S CARE GROUP FOR SEPTEMBER 2011 BE APPROVED.**

CARRIED

REPORT OF THE CHIEF OF MEDICAL STAFF

Dr. G. Davis presented the report of the Chief of Medical Staff for September 8, 2011 which were received for information, noting a quorum was not achieved. It was noted that Diabetes Health Thunder Bay will be moving from its Memorial Avenue location to *St. Joseph's Heritage* – not the Manor House as recorded in the minutes.

REPORT FROM LEADERSHIP TEAM

T. Buckler outlined the Leadership Team report for September 2011.

It was moved by T. Buckler, seconded by D. Rossi **THAT THE BOARD APPROVE THE REPORT OF THE LEADERSHIP TEAM FOR SEPTEMBER 2011.**

CARRIED

COMMITTEE REPORTS

R. Halverson highlighted the report from the Governance Committee for August 24, 2011.

It was moved by, R. Halverson seconded by T.L. Miettinen **THAT THE BOARD APPROVE THE REPORT OF THE GOVERNANCE COMMITTEE FOR AUGUST 24, 2011 AND THE FOLLOWING RECOMMENDATIONS THEREIN:**

THAT THE BOARD APPROVE M. LETOURNEAU'S REQUEST FOR A LEAVE OF ABSENCE.

and

THAT THE BOARD APPROVE THE PROPOSED MEMBERSHIP FOR THE COMMITTEES OF THE BOARD FOR 2011-12 AND ADVISORY COMMITTEES APPOINTMENTS, AS PER THE ATTACHED LISTING;

and

THAT THE BOARD APPROVE THE REVISED ROLES AND RESPONSIBILITIES FORM, INCLUDING THE CONFIDENTIALITY STATEMENT, AS ATTACHED TO THESE MINUTES;

and

Governance Committee – August 24, 2011

LOA – approved

2011-12 Committee and Advisory Membership - approved

Revised Roles & Responsibilities form

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THAT THE BOARD RECOMMEND TO THE CATHOLIC HEALTH CORPORATION OF ONTARIO THE APPOINTMENT OF JOCELYN HUCULAK, VICE CHAIR OF THE ST. JOSEPH'S FOUNDATION OF THUNDER BAY BOARD, AS THE FOUNDATION'S REPRESENTATIVE TO THE BOARD OF DIRECTORS OF ST. JOSEPH'S CARE GROUP FOR 2011-12.

CARRIED

Appointment –
Foundation
Representative

R. Halverson highlighted the report from the Governance Committee for August 31, 2011.

It was moved by, R. Halverson, seconded by L. Bergamo **THAT THE BOARD APPROVE THE REPORT OF THE GOVERNANCE COMMITTEE FOR AUGUST 31, 2011.**

CARRIED

Governance
Committee –
August 31, 2011

R. Halverson highlighted the report from the Continuous Quality Improvement Committee for June 21, 2011.

It was moved by R. Halverson, seconded by S. Tennier **THAT THE BOARD APPROVE THE REPORT OF THE CONTINUOUS QUALITY IMPROVEMENT COMMITTEE FOR JUNE 21, 2011.**

CARRIED

Continuous Quality
Improvement
Committee

R. Halverson highlighted the report from the Executive/Strategic Planning Committee for September 20, 2011.

It was moved by R. Halverson, seconded by B. Spadoni **THAT THE BOARD APPROVE THE REPORT OF THE EXECUTIVE/STRATEGIC PLANNING COMMITTEE FOR SEPTEMBER 20, 2011, AND THE FOLLOWING RECOMMENDATIONS THEREIN:**

APPROVAL OF BOARD POLICY AD 6-100, RISK MANAGEMENT PROGRAM;

and

APPROVAL OF THE RE-APPOINTMENTS OF THE FOLLOWING CURRENT MEMBERS OF ST. JOSEPH'S CARE GROUP RESEARCH ETHICS BOARD FOR A SECOND, THREE-YEAR TERM, 2011-2014, EXCEPT WHERE NOTED FOR KRISTEN BUCCI:

LAURIE MACDONALD – (Chair , REB and SJCG staff member)
DR. MICHEL BEDARD – (methodologist)
DR. JARO KOTALIK - (health ethics)
VICKI POLISCHUK - (privacy officer/SJCG staff member)
KAREN POOLE - (Lakehead University faculty member)
KELLY MORRIS - (methodology, permanent position)
KRISTEN BUCCI - (health law) (appointment expires September 2012)

and

APPROVAL OF THE RESEARCH ETHICS BOARD TERMS OF REFERENCE.

CARRIED

Executive/Strategic
Planning Committee

Risk Management Policy
AD 6-100

REB
Re-appointments
2011-14

REB Terms of Reference

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ADVISORY COMMITTEE REPORTS

Nil.

NEW BUSINESS

R. Halverson outlined a letter from Sister Irene Morrow regarding protocols governing volunteers. T. Buckler will be meeting with Human Resources and developing a response to Sister Irene. Tracy to report on this matter at the next Board meeting.

FOR BOARD INFORMATION

L. Bergamo noted that CHCO is in the final stages of completing their strategic plan. Lil noted letter from CHCO included in meeting package for your information.

Report from CHCO

Items received for information:

- *Freedom of Information & Protection of Privacy Act (FIPPA) – Q&A*
- *Letter from CHCO, dated August 15, 2011, re: approved motions and thank you*
- *NW LHIN – Accomplishments – 2010 to 2013*
- *Red Lake Margaret Cochenour News Release – August 19, 2011 - New CEO*
- *CHAO Communiqué*
- *Archdiocese of Toronto – News Release – Passing of Cardinal Aloysius Ambrozic*
- *Research Ethics Board Report*

DATE OF NEXT REGULAR MEETING

The next regular meeting is scheduled for **Wednesday, October 19, 2011.**

ADJOURNMENT

On a motion by Grace, seconded by G. Johnson the meeting adjourned at 1945 hours.