

BOARD OF DIRECTORS

June 20, 2012

<p>A meeting of the Board of Directors was held on <i>Wednesday, June 20, 2012</i> at 1800 hours in the Georgian Room at St. Joseph's Heritage.</p>	
<p>Dr. S. Allain, P. Anguish, L. Bergamo, T. Buckler, M. Brophy, R. Chambers, P. Charlebois, B. Collins, Sr. A. Greer, Dr. G. Davis, R. Halverson, J. Huculak, G. Johnson, M. Letourneau (t-con), T.L. Miettinen, D. O'Donnell, D. Rossi, B. Spadoni, S. Tennier, Sr. D. Turgeon, T. Wylie</p>	<p>Attendance</p>
<p>G. Martineau, B. McKinnon, L. Pauluik</p>	<p>Regrets</p>
<p>P. Chow, G. Clarke, B. Potter, J. Sillman, B. Sutton, S. Owen</p>	<p>Staff Resource</p>
EDUCATIONAL PRESENTATION	
<p>T. Buckler introduced Geoff Clarke, VP of Human Resources to the Board. R. Halverson welcomed Geoff to St. Joseph's Care Group.</p>	<p>Welcome</p>
<p>B. Sutton introduced Shelby Poletti, Manager, Quality & Performance. Shelby presented on the Accreditation Qmentum Program for 2013.</p>	<p>Accreditation</p>
<p>All Board members will be requested to complete the <i>Governance – Functioning as an Effective Governing Body</i> self-assessment survey. This survey can be completed online or hard copy. S. Vellinga to send out email providing a link to the website and instructions within the next week, A shorter survey entitled <i>Governance Functioning Tool</i>, also requiring completion by the Board, will be completed in the Fall.</p>	
<p>Following a question and answer period, Shelby was thanked and exited the meeting at 1828 hours.</p>	
CALL TO ORDER	
<p>R. Halverson called the meeting to order at 1829 hours and R. Halverson led the opening prayer.</p>	
DECLARATIONS OF CONFLICT OF INTEREST	
<p>Nil.</p>	
DELEGATIONS TO THE BOARD	
<p>Nil.</p>	
CONSENT MOTION	
<p><i>Addition to agenda: 13.5 Governance Committee report of May 23, 2013 – this item was omitted from the Agenda and was distributed at the meeting.</i></p> <p>Moved by: D. Rossi Seconded by: J. Huculak</p> <p>THAT THE AGENDA OF JUNE 20, 2012 AS AMENDED, AND THE MINUTES OF THE BOARD OF DIRECTORS MEETING OF MAY 16, 2012 BE APPROVED BY UNANIMOUS CONSENT.</p>	<p style="text-align: right;">CARRIED</p>
BUSINESS ARISING	
<p>Nil.</p>	
IN CAMERA (closed) SESSION	
<p>Moved by: P. Charlebois Seconded by: Sr. A. Greer</p> <p>THAT THE BOARD OF DIRECTORS MOVE INTO AN IN-CAMERA (CLOSED) SESSION AT 1830 HOURS.</p>	<p>Move to In Camera Session</p> <p style="text-align: right;">CARRIED</p>

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RISE AND REPORT FROM IN CAMERA (closed) SESSION

The open session of the meeting resumed at 1841 hours with the following rise and report from the in-camera session:

Moved by: B. Spadoni
Seconded by: R. Chambers

THAT THE BOARD OF DIRECTORS APPROVE THE PHYSICIAN PRIVILEGES, APPLICATIONS, REAPPLICATIONS, RESIDENTS AND PERMISSION FOR CLINICAL CLERKS TO DO CLINICAL ELECTIVES AS DELINEATED IN THE CREDENTIALING REPORT, DATED MAY 10, 2012.

CARRIED

REPORT OF THE AUXILIARY TO ST. JOSEPH'S CARE GROUP

S. Tennier highlighted the report of the Auxiliary to St. Joseph's Care Group for *June 2012*.

Moved by: S. Tennier
Seconded by: Sr. D. Turgeon

THAT THE REPORT OF THE AUXILIARY TO ST. JOSEPH'S CARE GROUP FOR JUNE 2012 BE APPROVED.

CARRIED

R. Halverson expressed thanks to the Auxiliary for all of the hard work done over the past year.

REPORT OF ST. JOSEPH'S FOUNDATION BOARD TO JOSEPH'S CARE GROUP

J. Huculak highlighted the report of the St. Joseph's Foundation Board to St. Joseph's Care Group for *June 2012*

It was moved by J. Huculak, seconded by L. Bergamo **THAT THE REPORT OF THE ST. JOSEPH'S FOUNDATION BOARD TO ST. JOSEPH'S CARE GROUP FOR JUNE 2012 BE APPROVED.**

CARRIED

REPORT OF THE CHIEF OF MEDICAL STAFF

Dr. G. Davis highlighted the report of the Chief of Medical Staff for *June 7, 2012*.

Moved by: Dr. G. Davis
Seconded by: J. Huculak

THAT THE BOARD APPROVE THE REPORT OF THE CHIEF OF STAFF FOR JUNE 7, 2012.

CARRIED

REPORT FROM LEADERSHIP TEAM

In addition to highlighting the report of the Leadership Team for *June 2012*, T. Buckler provided updates on the following items:

- *CCAC and the LHIN are currently working through a process that ensures hospitals are given priority access over the next month or two prior to the Interim LTC Home being closed; between TBRHSC and SJCG – approximately 60 clients are awaiting LTC beds.*

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- *Palliative care – Phase 1 of this project will commence in the fall with work beginning on the private room side.*

With regard to Long-Term Care planning, a question was raised if demographics/data for seniors is available. T. Buckler indicated that there is a Long-Term Care Services Plan developed by the NW LHIN; however this information has not been made available to date. R. Halverson indicated he would follow-up and try to obtain this information.

Moved by: T. Buckler
Seconded by: P. Charlebois

THAT THE BOARD APPROVE THE REPORT OF THE LEADERSHIP TEAM FOR JUNE 2012.

CARRIED

T. Buckler announced that Penny Anguish, VP of Complex Care/Physical Rehabilitation and Chief Nursing Officer, has accepted a position with the Northern Health Authority in British Columbia. The Board extended congratulations, wishing her the best in her new role.

Departure

COMMITTEE REPORTS

G. Johnson outlined the report from the Board Quality Committee for *May 22, 2012*.

Moved by: G. Johnson
Seconded by: R. Chambers

THAT THE BOARD APPROVE THE REPORT OF THE BOARD QUALITY COMMITTEE FOR MAY 22, 2012.

CARRIED

T. Wylie outlined the report from the Finance and Audit Committee for *June 4, 2012*.

Moved by: T. Wylie
Seconded by: S. Tennier

THAT THE BOARD APPROVE THE REPORT OF THE FINANCE AND AUDIT COMMITTEE OF JUNE 4, 2012, AND THE RECOMMENDATIONS THEREIN:

THAT THE BOARD APPROVE THE AUDITED FINANCIAL STATEMENTS FOR ST. JOSEPH'S CARE GROUP FOR 2011/2012, AND APPROVE THE COMMUNICATION OF AUDIT RESULTS REPORT, INCLUDING THE RECOMMENDATIONS THEREIN; AND

THAT THESE STATEMENTS BE SUBMITTED TO THE CATHOLIC HEALTH CORPORATION OF ONTARIO FOR APPROVAL.

CARRIED

R. Halverson outlined the report of the Executive/Strategic Planning Committee for *June 11, 2012*.

Moved by: R. Halverson
Seconded by: D. Rossi

THAT THE BOARD APPROVE THE REPORT OF THE EXECUTIVE/STRATEGIC PLANNING COMMITTEE FOR JUNE 11, 2012 AND THE RECOMMENDATION THEREIN:

THAT THE BOARD GRANT THE EXECUTIVE/STRATEGIC PLANNING COMMITTEE THE POWER TO ACT DURING THE MONTHS OF JULY AND AUGUST AND THAT EVERY ACTION TAKEN BE REPORTED AT THE NEXT MEETING OF THE BOARD.

CARRIED

Board Quality Committee

Finance & Audit Committee

Executive Committee

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Moved by: M. Letourneau
Seconded by: T. Wylie

THAT THE BOARD APPROVE THE APPOINTMENT OF LINDA PAULUIK, TREASURER FOR 2012-2013.

CARRIED

**Governance
(eMeeting)**
June 11, 2012

M. Letourneau outlined the report of the Governance Committee for *May 23, 2012*.

Moved by: M. Letourneau
Seconded by: Sr. D. Turgeon

THAT THE BOARD APPROVED THE REPORT OF THE GOVERNANCE COMMITTEE FOR MAY 23, 2012, AND THE RECOMMENDATION THEREIN:

THAT THE BOARD APPROVE THE "ROLES AND RESPONSIBILITIES OF BOARD OF DIRECTORS, ST. JOSEPH'S CARE GROUP" AS ATTACHED TO THESE MINUTES.

CARRIED

**Governance
Committee**
May 23, 2012

ADVISORY COMMITTEE REPORTS

As L. Pauluik was not present for the meeting, P. Chow presented the Advisory Committee report for Long-Term Care Home Services for *May 28, 2012*.

Moved by: R. Halverson
Seconded by: Sr. D. Turgeon

THAT THE BOARD APPROVE THE ADVISORY COMMITTEE FOR LONG-TERM CARE HOME SERVICES FOR *MAY 28, 2012*.

CARRIED



NEW BUSINESS

Nil.

FOR INFORMATION

L. Bergamo noted the annual general meeting of the Members will be occurring next week – June 25, 26 and 27th and that revisions to the Catholic Health Care Ethics Guide have been approved.

The following was included in the meeting package for information:

-  NWCCAC – 2012-13 Strategic Plan
-  Catholic Health Association of Ontario – 2012 Annual Meeting & Convention Notice

DATE OF NEXT REGULAR MEETING

The next regular meeting is scheduled for **Wednesday, September 19, 2012**.

ADJOURNMENT

There being no further business, the meeting adjourned at 1935 hours.