

## BOARD OF DIRECTORS

September 17, 2014

<p>A meeting of the Board of Directors was held on <i>Wednesday, September 17, 2014</i> at hours in the Georgian Room at St. Joseph's Heritage.</p> <p>N. Abotossaway, M. Brophy, T. Buckler, Dr. G. Davis, Sr. A. Greer, R. Halverson, Sr. C. Hewitt, G. Johnson, L. Lovis, D. Martin, T.L. Miettinen, L. Pauluik, S. Potts (via t-con), D. O'Donnell.</p> <p>Bp. F. Colli, S. Kayzer, M. Sharp, B. Spadoni, Dr. M. Thibert.</p> <p>M. Holman, K. Hudson, K. Lynch, J. Sillman.</p>	<p><b>Attendance</b></p> <p><b>Regrets</b></p> <p><b>Staff Resource</b></p>
<b>EDUCATIONAL PRESENTATIONS</b>	
<p>Board members located to the Penthouse at 1745 hours with R. Halverson facilitating the discussion of the results from the Board Assessment Survey.</p> <p>Members returned downstairs to the Georgian Room to commence the regular meeting.</p>	<p><b>GCE – Board Assessment Survey</b></p>
<b>CALL TO ORDER</b>	
<p>G. Johnson welcomed new members of the Board: Naomi Abotossaway, Larry Lovis, Sister Cecily Hewitt and Sylvia Kayzer – noting her regrets.</p> <p>G. Johnson called the meeting to order at 1840 hours. J. Sillman led the opening prayer.</p>	
<b>DECLARATIONS OF CONFLICT OF INTEREST</b>	
<p>Nil.</p>	
<b>DELEGATIONS TO THE BOARD</b>	
<p>Nil.</p>	
<b>CONSENT MOTION</b>	
<p><b>Moved by:</b> <i>M. Brophy</i> <b>Seconded by:</b> <i>Sr. A. Greer</i></p> <p><b>THAT THE AGENDA OF SEPTEMBER 17, 2014 AND THE MINUTES OF THE BOARD OF DIRECTORS MEETING OF JUNE 18, 2014 BE APPROVED.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	
<b>BUSINESS ARISING</b>	
<p>Nil.</p>	
<b>IN CAMERA (closed) SESSION</b>	
<p><b>Moved by:</b> <i>R. Halverson</i> <b>Seconded by:</b> <i>L. Pauluik</i></p> <p><b>THAT THE BOARD OF DIRECTORS MOVE INTO AN IN-CAMERA (CLOSED) SESSION AT 1844 HOURS.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>Move to In Camera Session</p>
<b>RISE AND REPORT FROM IN CAMERA (closed) SESSION</b>	

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<p>The open session of the meeting resumed at 1911 hours with the following report and motion from the in-camera session:</p> <p>The Board Of Directors approved the physician privileges, applications, reapplications, residents and permission for clinical clerks to do clinical electives as delineated in the Credentialing Report, dated <i>June 12, 2014</i>.</p> <p><b>Moved by:</b> <i>M. Brophy</i> <b>Seconded by:</b> <i>L. Lovis</i></p> <p><b>THAT THE BOARD RECOMMENDS:</b></p> <ul style="list-style-type: none"><li>A) <b>PROCEEDING WITH CEISS PHASE 2 (A 32-BED ADDITION TO THE EXISTING HOGARTH RIVERVIEW MANOR);</b></li><li>B) <b>NOTIFYING BONDFIELD CONSTRUCTION OF THE INTENT TO PROCEED WITH CEISS PHASE 2; AND,</b></li><li>C) <b>SUBMITTING THE LOCAL SHARE PLAN TO THE MINISTRY OF HEALTH AND LONG-TERM CARE TO INCLUDE FINANCING THROUGH RBC AS APPROVED PREVIOUSLY AT THE MAY 21, 2014 BOARD OF DIRECTORS MEETING.</b></li></ul> <p style="text-align: right;"><b>CARRIED</b></p>	
<b>REPORT OF THE CHIEF OF MEDICAL STAFF</b>	
<p>Dr. G. Davis presented the report of the Chief of Medical Staff for <i>September 2014</i>.</p> <p><b>Moved by:</b> <i>Dr. G. Davis</i> <b>Seconded by:</b> <i>T. L. Miettinen</i></p> <p><b>THAT THE BOARD OF DIRECTORS APPROVE THE REPORT OF THE CHIEF OF MEDICAL STAFF FOR <i>SEPTEMBER 2014</i>.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	
<b>REPORT FROM LEADERSHIP TEAM</b>	
<p>T. Buckler outlined the Leadership Team report for <i>September 2014</i>.</p> <p><b>Moved by:</b> <i>T. Buckler</i> <b>Seconded by:</b> <i>D. Martin</i></p> <p><b>THAT THE BOARD APPROVE THE REPORT OF THE LEADERSHIP TEAM FOR <i>SEPTEMBER 2014</i>.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	
<b>REPORT OF THE AUXILIARY TO ST. JOSEPH'S CARE GROUP</b>	
<p>In the absence of Sylvia Kayzer, T. Buckler highlighted the report of the Auxiliary to St. Joseph's Care Group for <i>September 2014</i>.</p> <p><b>Moved by:</b> <i>T. Buckler</i> <b>Seconded by:</b> <i>M. Brophy</i></p> <p><b>THAT THE REPORT OF THE AUXILIARY TO ST. JOSEPH'S CARE GROUP FOR <i>SEPTEMBER 2014</i> BE APPROVED.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	

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REPORT OF ST. JOSEPH'S FOUNDATION BOARD TO JOSEPH'S CARE GROUP	
<p>D. Martin provided the report for the Foundation for September 2014. It was identified the names of the Sisters of St. Joseph of Sault Ste. Marie Leadership Team were recorded incorrectly; names should be in order of election, not alphabetical.</p> <p><b>Moved by:</b> <i>D. Martin</i> <b>Seconded by:</b> <i>Sr. A. Greer</i></p> <p><b>THAT THE REPORT OF THE ST. JOSEPH'S FOUNDATION BOARD TO ST. JOSEPH'S CARE GROUP FOR SEPTEMBER 2014 BE APPROVED.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	
CONSENT MOTIONS FOR COMMITTEE AND ADVISORY REPORTS	
<p><b>Moved by:</b> <i>N. Abotossaway</i> <b>Seconded by:</b> <i>T.L. Miettinen</i></p> <p><b>THAT THE BOARD APPROVE THE FOLLOWING COMMITTEE REPORTS AND ANY MOTIONS THEREIN:</b></p> <ul style="list-style-type: none"> <li>• <i>Finance Committee - &lt;September 10, 2014&gt;</i></li> <li>• <i>Quality Committee - &lt;June 24, 2014&gt;</i></li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<b>Committee Report(s)</b>
<p><b>Moved by:</b> <i>T.L. Miettinen</i> <b>Seconded by:</b> <i>D. Martin</i></p> <p><b>THAT THE BOARD ACCEPT THE REPORTS OF THE FOLLOWING ADVISORY COMMITTEES AND ANY MOTIONS THEREIN:</b></p> <ul style="list-style-type: none"> <li>• <i>Alzheimer Services - &lt;June 16, 2014&gt;</i></li> <li>• <i>Mental Health &amp; Addictions - &lt;June 2, 2014&gt;</i></li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<b>Advisory Report(s)</b>
COMMITTEE/ADVISORY REPORTS HELD FROM CONSENT MOTION	
<p>R. Halverson outlined the Governance Committee report of <i>August 20, 2014</i>. Ray brought to the Board's attention, the In-Camera Board Meeting procedure BD 4-11, regarding participation of members via electronic medium. Suggestion was made to include wording within the in-camera policy pertaining to the deletion of electronic in-camera meeting materials from all devices. Governance Committee will review at their next meeting.</p> <p>Ray also identified at the Governance Committee held earlier today, a motion was made for Research Ethics Board appointments/re-appointments which were expiring at the end of September.</p> <p><b>Moved by:</b> <i>R. Halverson</i> <b>Seconded by:</b> <i>M. Brophy</i></p> <p><b>THAT THE BOARD APPROVE THE GOVERNANCE COMMITTEE REPORT, DATED AUGUST 20, 2014, AND MOTIONS THEREIN:</b></p> <p><b>THAT THE BOARD APPROVE THE PROPOSED MEMBERSHIP FOR THE COMMITTEES OF THE BOARD FOR 2014-15 AND ADVISORY COMMITTEES APPOINTMENTS, AS ATTACHED TO THE REPORT; and</b></p>	<b>Governance Committee</b>
	2014-15 Committee/Advisory Committee membership approval

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<p>THAT THE BOARD APPROVE THE <u>IN-CAMERA POLICY AND PROCEDURE, BD 4-10 AND BD 4-11, AS ATTACHED TO THE REPORT</u>; and</p> <p>THAT THE BOARD APPROVE THE REAPPOINTMENT OF <u>LAURIE MacDONALD AS CHAIR OF THE RESEARCH ETHICS BOARD FOR THE PERIOD OF SEPTEMBER 2014 TO SEPTEMBER 2015, AND THE RE-APPOINTMENTS OF THE FOLLOWING CURRENT MEMBERS OF ST. JOSEPH'S CARE GROUP RESEARCH ETHICS BOARD FOR A THIRD, THREE-YEAR TERM, SEPTEMBER 2014 TO SEPTEMBER 2017:</u></p> <p>LAURIE MACDONALD – (SJCG staff member) KAREN POOLE - (methodologist) DR. MICHEL BEDARD – (methodologist) VICKI POLISCHUK - (privacy officer/SJCG staff member)</p> <p>And</p> <p>THAT THE COMMITTEE RECOMMEND FOR APPROVAL THE APPOINTMENT OF <u>DR. RICHARD MATHEWS AS THE MEMBER KNOWLEDGEABLE IN ETHICS FOR THE PERIOD SPETMEBER 2014 TO SEPTEMBER 2017 AND DR. JARO KOTALIK AS AN ALTERNATE MEMBER KNOWLEDGEABLE IN ETHICS FOR THE SAME TIME PERIOD.</u></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>Policy/Procedure approval</p> <p>REB Appointments/ Re-appointments</p>
<b>FOR INFORMATION</b>	
<p>Nil.</p>	
<b>NEXT MEETING/UPCOMING EVENTS</b>	
<p>The next regular meeting is scheduled for <i>Wednesday, October 15, 2014</i></p>	
<b>ADJOURNMENT</b>	
<p>There being no further business, the meeting adjourned at 1925 hours.</p>	

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Chair, Board of Directors

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Recording Secretary

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Date

*October 15, 2014*