

BOARD OF DIRECTORS

May 18, 2016

<p>A meeting of the Board of Directors was held on Wednesday, May 18, 2016 at 1900 hours in the Georgian Room at St. Joseph's Heritage.</p> <p>N. Abotossaway, T. Buckler, M. Brophy, Bp. F. Colli, Dr. G. Davis, Sr. A. Greer, R. Halverson, Sr. C. Hewitt, S. Kayzer, L. Lovis, T.L. Miettinen, D. O'Donnell, L. Pauluik, A. Prenger, M. Sharp, B. Spadoni.</p> <p>G. Johnson</p> <p>K. Callaghan, M. Holman, K. Lynch, S. Potts, J. Sillman.</p> <p>Jessica Saunders, Coordinator, Client and Community Relations Howard Nistico, Family/Client Support Facilitator , Manor House Carol Vinni, spouse of client, Rosa Vinni, daughter of client</p> <p>Shelby Poletti, Manager, Planning and Performance</p>	<p>Attendance</p> <p>Regrets</p> <p>Staff Resource</p> <p>Guests</p>
EDUCATIONAL PRESENTATIONS	
<p>Board members located to the Penthouse at 1745 and attended an informative educational session on the Manor House Day Program. The session, facilitated by Jessica Saunders, included the following panel members: Howard Nistico, Carol Vinni (spouse of client) and Judy Vinni (daughter of client).</p> <p>Guests were thanked and Board members returned to the Georgian Room.</p> <p>S. Poletti presented on the upcoming Accreditation process, with the onsite survey planned for February 2017. An Action Plan was developed from results from the Government Self-Assessment, completed by the Executive Committee in December 2015. S. Vellinga to send email to members, with instructions and link to the Governance Functioning Tool, requesting that all board members complete. Results from this survey will be included as part of our 2017 Accreditation Report.</p> <p>Shelby was thanked and exited at 1905 hours.</p>	<p>Storytelling Session</p> <p>Accreditation</p>
CALL TO ORDER	
<p>L. Pauluik called the meeting to order at 1806 hours. A. Prenger led the opening prayer.</p>	
DECLARATIONS OF CONFLICT OF INTEREST	
<p>Nil.</p>	
DELEGATIONS TO THE BOARD	
<p>Nil.</p>	
CONSENT MOTION	

BOARD OF DIRECTORS

May 18, 2016

<p>Moved by: <i>L. Pauluik</i> Seconded by: <i>Sr. C. Hewitt</i></p> <p>THAT THE AGENDA OF MAY 18, 2016 AND THE MINUTES OF THE BOARD OF DIRECTORS MEETING OF APRIL 20, 2016 BE APPROVED.</p> <p style="text-align: right;">CARRIED</p>	
BUSINESS ARISING/STANDING AGENDA ITEMS	
Included within the meeting package for information.	Annual Board Workplan
IN CAMERA (closed) SESSION	
<p>Moved by: <i>Sr. A. Greer</i> Seconded by: <i>R. Halverson</i></p> <p>THAT THE BOARD OF DIRECTORS MOVE TO AN IN-CAMERA (CLOSED) SESSION AT 1807 HOURS.</p> <p style="text-align: right;">CARRIED</p>	Move to In Camera Session
RISE AND REPORT FROM IN CAMERA (closed) SESSION	
The open session of the meeting resumed at 1833 hours.	
REPORT FROM LEADERSHIP TEAM	
<p>T. Buckler outlined the Leadership Team report for May 2016.</p> <p>Moved by: <i>T. Buckler</i> Seconded by: <i>Sr. A. Greer</i></p> <p>THAT THE BOARD APPROVE THE REPORT OF THE LEADERSHIP TEAM FOR APRIL 2016.</p> <p style="text-align: right;">CARRIED</p>	
REPORT OF THE AUXILIARY TO ST. JOSEPH'S CARE GROUP	
<p>S. Kayzer presented the report for the Auxiliary for May 2016.</p> <p>Moved by: <i>S. Kayzer</i> Seconded by: <i>Sr. C. Hewitt</i></p> <p>THAT THE REPORT OF THE AUXILIARY TO ST. JOSEPH'S CARE GROUP FOR MAY 2016 BE APPROVED.</p> <p style="text-align: right;">CARRIED</p>	
REPORT OF THE FOUNDATION	
<p>A. Prenger presented the report for the Foundation for May 2016. A question was raised regarding existing donor plaques and if they could be offered to family members. T. Buckler will contact K O'Neill to discuss further.</p> <p>Moved by: <i>A. Prenger</i> Seconded by: <i>N. Abotossaway</i></p>	

BOARD OF DIRECTORS

May 18, 2016

<p>THAT THE REPORT OF THE FOUNDATION FOR MAY 2016 BE APPROVED.</p> <p style="text-align: right;">CARRIED</p>		
CONSENT MOTIONS FOR COMMITTEE AND ADVISORY REPORTS		
<p>Moved by: L. Lovis Seconded by: A. Prenger</p> <p>THAT THE BOARD APPROVE THE FOLLOWING COMMITTEE REPORT(S) AND ANY MOTION(S) CONTAINED THEREIN:</p> <ul style="list-style-type: none"> • Finance Committee - <May 5, 2016> • Governance Committee - <May 9, 2016> • Quality Committee - <April 19, 2016> <p style="text-align: right;">CARRIED</p>	Committee Report(s)	
<p>Moved by: A. Prenger Seconded by: R. Halverson</p> <p>THAT THE BOARD APPROVE THE FOLLOWING COMMITTEE ADVISORY COMMITTEE REPORT AND ANY MOTION(S) THEREIN:</p> <ul style="list-style-type: none"> • Long-Term Care Home Services - <March 24, 2016> <p style="text-align: right;">CARRIED</p>	Advisory Committee Report(s)	
COMMITTEE REPORTS HELD FROM CONSENT MOTION		
<p>T. Buckler noted that a wrap-up meeting with Hay Group was held yesterday as their contract has now ended. In addition to highlighting revisions made to the plan, Tracy outlined next steps, noting Communications is working with Korkola Design to develop an appropriate format; once finalized, the plan will come back to this forum in future. L. Pauluik presented the report of the Executive Committee for May 3, 2016.</p> <p>Moved by: L. Pauluik Seconded by: T.L. Miettinen</p> <p>THAT THE BOARD APPROVE THE EXECUTIVE COMMITTEE REPORT, DATED MAY 3, 2016 AND FOLLOWING MOTIONS THEREIN:</p> <p>THAT THE EXECUTIVE COMMITTEE RECOMMEND THAT THE BOARD APPROVE IN PRINCIPLE, ST. JOSEPH'S CARE GROUP'S 2016-2020 STRATEGIC PLAN;</p> <p>AND</p> <p>THAT THE BOARD APPROVE THE REINSTATEMENT OF 3% "AT RISK" PORTION OF SALARIES OF THE CHIEF OF STAFF, PRESIDENT AND CEO, AND LEADERSHIP TEAM, AS THE THREE 2015-16 TARGETED QUALITY INDICATORS WERE ACHIEVED.</p> <p style="text-align: right;">CARRIED</p>	Executive Committee	
NEW BUSINESS		
Nil.		
FOR INFORMATION		

BOARD OF DIRECTORS

May 18, 2016

<p>CHSO has developed a discussion paper entitled <i>Serving the Vulnerable</i> and <i>Guidelines for CEO Recruitment</i>. Both documents will be distributed to the Board.</p> <p>The Research Ethics Board Quarterly Update for January to March 2016 was included within the meeting package for information.</p>	
NEXT MEETING/UPCOMING EVENTS	
<p>The next regular meeting is scheduled for Wednesday, June 15, 2016, with the Annual General Meeting held immediately following.</p>	
ADJOURNMENT	
<p>There being no further business, the meeting adjourned at 1954 hours.</p>	
INFORMAL BOARD DISCUSSION	
<p>Leadership Team was excused at 1954 hours and Board members held an informal discussion.</p>	



Chair, Board of Directors



Recording Secretary



Date