

## BOARD OF DIRECTORS

November 17, 2021

<p>Due to the COVID-19 pandemic, the Wednesday, November 17, 2021 board meeting was held via WebEX.</p> <p>P. Bouchard (<i>on audio</i>), Bp. F. Colli, Dr. P. de Bakker, S. Fraser, B. Jarvela, J. Lawrence, C. Milks, S. McAllister, K. O'Brien, D. O'Donnell, F. Pottinger, R. Simpson, D. Tycholas, D. O'Donnell</p> <p>G. Postans N. Abotossaway, Charles Fox, Dr. W. Shahrouf</p> <p>B. Ball, J. Black, N. Black, K. Callaghan, C. Freitag, A. Shaen</p> <p>S. Poletti (<i>Director Planning &amp; Performance – SJCG</i>) – for Education Session on Accreditation B. Johnson (<i>Catholic Health Sponsors of Ontario</i>) – for Update from CHSO</p>	<p><b>Attendance</b></p> <p><b>Regrets Absent</b></p> <p><b>Staff Resource(s)</b></p> <p><b>Guests</b></p>
<b>EDUCATION PRESENTATION</b>	
<p>The Chair, S. Fraser, introduced Shelby Poletti who provided an education session on Accreditation which will be taking place from April 25-29, 2022. A slideshow was provided which outlined an <i>Overview, What is Accreditation, How the Accreditation Process Works, Focus of Standards, Focus on People-Centred Care, System Wide Standards, Service Excellence Standards, Required Organizational Practices, Instruments Completed, Priority Process Review, Level of Accreditation (Outcome of Survey), SJCG Accreditation History, Onsite Survey Process, On Site Survey, Survey Week – Key Activities, Preparing for the Survey, Factors Affecting Survey Readiness, Board Awareness on Evidence of Client-Centred Care, Self-Assessments, Governance Preparedness, Summary of Findings from the 2019 Environmental Scan, Priority Process for Governance, Governance Functioning Tool/Completion and Access, and a Timeline of What's Next.</i> A link will be sent out to Board Members following today's meeting for completion of the Governance Functioning Tool no later than November 30, 2021. A Simulated Tracer education activity will also take place at the March Board Meeting, and a Governance Tracer Survey will be completed by the Board during the week of Accreditation.</p> <p>S. Poletti responded to questions from Committee confirming the peer surveyors are health care professionals and administrators from accredited health care organizations who are trained by Accreditation Canada. The Board was also assured that St. Joseph's Care Group is survey ready despite delays in timing due to Pandemic pressures. Following a period of questions and answers, S. Fraser thanked S. Poletti for her thorough presentation before departing the meeting at 1720 hours.</p>	<p><b>Accreditation 2022</b></p>
<b>CHSO UPDATE</b>	
<p>The Chair, S. Fraser, introduced Beth Johnson, President &amp; CEO with the Catholic Health Sponsors of Ontario (CHSO), who provided an update from the CHSO. A slideshow was provided which outlined <i>CHSO sponsored organizations; CHSO involvement in appointments and approvals; Healthy Communities and Care for All; Identifying and Responding to Unmet Needs; Sponsoring Builds; Being a focused presence to animate Catholic identify; availability of a Sponsorship Manual on their member website; New System Governance; and, Sustainability of their Mission.</i> The Management Team was commended for their involvement in integration work to address discernment in partnerships, and new Ontario Health Teams. B. Johnson extended thanks to the Board and Senior Management for the phenomenal hospitality since arrival in Thunder Bay, and for keeping the mission alive and well at St. Joseph's Care Group. After responding to questions from the Board, S. Fraser invited B. Johnson to remain for the duration of the meeting.</p>	<p><b>CHSO Update</b></p>

## BOARD OF DIRECTORS

November 17, 2021

<b>CALL TO ORDER</b>	
The Chair, S. Fraser, called on J. Lawrence to read the opening prayer following which the meeting was called to order at 1745 hours, acknowledging being present on the Robinson-Superior Treaty territory on the traditional lands of the people of Fort William First Nation, the Anishnaabe and the Metis.	
<b>CONFLICT OF INTEREST DECLARATIONS</b>	
None.	
<b>DECLARATIONS TO THE BOARD</b>	
No declarations.	
<b>CONSENT MOTION FOR AGENDA/MINUTES</b>	
<b>Moved by:</b> <i>B. Jarvela</i> <b>Seconded by:</b> <i>D. Tycholas</i>	
<b>THAT THE AGENDA OF NOVEMBER 17, 2021 AND THE MINUTES OF THE BOARD OF DIRECTORS MEETING OF OCTOBER 20, 2021 BE APPROVED.</b>	<b>CARRIED</b>
<b>BUSINESS ARISING/STANDING AGENDA ITEMS</b>	
The Board Annual Work Plan was reviewed noting items on today's Agenda.	<b>Annual Work Plan</b>
J. Lawrence spoke to key messages from the Regional Services Council meeting held on November 4, 2021 stating that the next Council meeting will be held in February 2022 as a Governance to Governance session with all members of each Board invited to attend. Further details pertaining to this meeting will be shared as the date nears.	<b>Regional Services Committee – Update</b>
<b>MOVE TO IN CAMERA</b>	
<b>Moved by:</b> <i>Bp. F. Colli</i> <b>Seconded by:</b> <i>P. Bouchard</i>	<b>Move to In Camera Session</b>
<b>THAT THE BOARD OF DIRECTORS MOVE TO AN IN-CAMERA (CLOSED) SESSION AT 1804 HOURS.</b>	<b>CARRIED</b>
<b>RISE AND REPORT FROM IN CAMERA</b>	
The open session of the meeting resumed at 1810 hours with the following report in the open session:	
The Board of Directors approved the physician privileges as delineated in the Credentialing Report dated November 4, 2021.	
<b>REPORT OF THE CHIEF OF MEDICAL STAFF</b>	
Dr. de Bakker presented the report of the Chief of Medical Staff for November 4, 2021 highlighting a presentation made by B. Ball and V. Polischuk pertaining to Health Records, wherein they were seeking support from the medical team to ensure timely completion of reports. It was also noted the Medical Advisory Committee is looking to increase their membership with representatives from other areas of medicine.	<b>Chief of Medical Staff Report</b>
<b>Moved by:</b> <i>Dr. de Bakker</i> <b>Seconded by:</b> <i>J. Lawrence</i>	
<b>THAT THE BOARD OF DIRECTORS APPROVE THE REPORT OF THE CHIEF OF MEDICAL STAFF FOR NOVEMBER 2021.</b>	<b>CARRIED</b>
<b>LEADERSHIP TEAM REPORT</b>	

## BOARD OF DIRECTORS

November 17, 2021

<p>K. O'Brien outlined the Leadership Team Report for November 2021 noting the reference to the Accreditation Survey 2022 which is today's Education Session. Dr. Rao's retirement following 26 years of service was also highlighted. The long-standing tenure of staff overall throughout the organization was noted.</p> <p>In addition to items in the report K. O'Brien also shared informally some other highlights such as the positive news on funding for 24 new spaces for individuals requiring high supportive housing; the extension of Temporary Wage Enhancement for PSW's to the end of March; the COVID-19 Long-Term Care Directive 3 and high percentage of staff vaccinated to date; and, the recent media coverage on the Addictions &amp; Mental Health crisis in the Region. K. O'Brien shared that we continue to explore mandatory vaccination policy for all health care providers, volunteers and contractors.</p> <p><b>Moved by:</b> <i>K. O'Brien</i> <b>Seconded by:</b> <i>F. Pottinger</i></p> <p><b>THAT THE BOARD OF DIRECTORS APPROVE THE LEADERSHIP TEAM REPORT - NOVEMBER 2021.</b> <b>CARRIED</b></p>	<p><b>Leadership Team Report</b></p>
<b>REPORT OF THE FOUNDATION</b>	
<p>The St. Joseph's Foundation report for November 2021 were provided for approval noting The Gift Box gift shops at St. Joseph's Hospital and Hogarth Riverview Manor have been operating since October and are being very well received. The Grand a Day Lottery is now sold out, and the Big Split 26 tickets will go on sale on December 1<sup>st</sup>. The Annual Campaign 2021 in support of Hi/lo beds throughout the organization was also launched on November 12. The Board expressed thanks to G. Brescia for including copies of the promotional items in the report.</p> <p><b>Moved by:</b> <i>D. Tycholas</i> <b>Seconded by:</b> <i>C. Milks</i></p> <p><b>THAT THE BOARD OF DIRECTORS APPROVE THE ST. JOSEPH'S FOUNDATION REPORT for NOVEMBER 2021</b> <b>CARRIED</b></p>	<p><b>St. Joseph's Foundation Report</b></p>
<b>COMMITTEE REPORTS - CONSENT MOTION</b>	
<p><b>Moved by:</b> <i>P. Bouchard</i> <b>Seconded by:</b> <i>J. Lawrence</i></p> <p><b>THAT THE BOARD APPROVE THE FOLLOWING REPORTS AND ANY MOTIONS CONTAINED THEREIN:</b></p> <ul style="list-style-type: none"> <li>I) <b>Board Quality, Safety &amp; Risk Committee – October 18, 2021</b></li> <li>II) <b>Finance and Audit Committee – November 4, 2021</b></li> <li>III) <b>Governance Committee – November 9, 2021</b></li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>Board Quality, Safety and Risk; Finance and Audit Committee; and, Governance Committee Reports</b></p>
<b>COMMITTEE REPORTS HELD FROM CONSENT MOTION</b>	
<p>There were no Committee Reports held from Consent Motion.</p>	
<b>NEW BUSINESS</b>	
<p>There was no new business.</p>	
<b>FOR INFORMATION</b>	

## BOARD OF DIRECTORS

November 17, 2021

<p>Long-Term Care Reports for October 2021 for Hogarth Riverview Manor and Bethammi Nursing Home were included in the meeting package for information. K. O'Brien spoke briefly to items in the Reports and responded to questions from the Board.</p> <p>The Catholic Health Sponsors of Ontario (CHSO) – Designate Report was provided for information with P. Bouchard noting the report is intended as information sharing to the CHSO and highlights CHSO specific activities. P. Bouchard also extended thanks to B. Johnson for taking the time to visit Thunder Bay and St. Joseph's Care Group, and for joining in this evenings meeting.</p>	<p><b>Long-Term Care Reports</b></p> <p><b>CHSO Designate Report</b></p>
<b>NEXT MEETING/UPCOMING EVENTS</b>	
Next meeting: <b>December 15, 2021</b>	
<b>ADJOURNMENT</b>	
<p>Prior to adjournment the Board was informed of the low responses on the Board Evaluation Survey following last meeting. S. Fraser stressed the importance of completion to ensure continuous improvement and encouraged all to complete via the link provided on the Agenda.</p> <p>There being no further business, the meeting adjourned at 1830 hours.</p>	



Chair, Board of Directors



Recording Secretary

December 15, 2021

Date