

## BOARD OF DIRECTORS

November 16, 2022

<p>Due to the COVID-19 pandemic, the Wednesday, November 16, 2022 Board Meeting was held via WebEx.</p> <p>N. Abotossaway, P. Bouchard, Dr. P. de Bakker, S. Fraser, B. Jarvela, J. Lawrance, C. Milks, S. McAllister, K. O'Brien, D. O'Donnell, F. Pottinger, R. Simpson, F. Zanatta.</p> <p>B. Ball, C. Freitag, A. Shaen, K. Callaghan, J. Black</p> <p>Bp. F. Colli</p> <p>Jonathon Riabov, Administrator, Hogarth Riverview Manor Randy Middleton, Administrator, Bethammi Nursing Home and Director, Supportive Housing</p>	<p><b>Attendance</b></p> <p><b>Staff Resource</b></p> <p><b>Regrets</b></p> <p><b>Guests</b></p>
<b>BOARD EDUCATION SESSION</b>	
<p>J. Riabov and R. Middleton shared an on-screen presentation on the <i>Fixing Long-Term Care Act 2021</i>, including a status update on implementation of requirements at Bethammi Nursing Home and Hogarth Riverview Manor. Jonathon and Randy identified the changes to the Act focus on areas important to residents' families and caregivers, including: resident wellbeing and safety, staffing, emergency planning and accountability and quality. The new legislation expands resident rights, establishes hours of care targets to provide an increase in direct care for residents, requires stronger infection prevention and control measures and includes new tools to encourage that homes are following the new rules, requires criminal/professional misconduct screening for all staff, volunteers and members of a homes' governing structure, ensures air conditioning available in every resident bedroom, ensures there is a shift in practice to allow for a broader more holistic approach to Palliative Care, improves the homes' complaint process and whistle-blower protection, and reviews of Medical Director roles and agreements, along with mandatory annual education to be conducted. The Residents' Bill of Rights has also been revised.</p> <p>Jonathon and Randy were thanked and exited the meeting at 1737 hours.</p>	<p><b>Fixing Long-Term Care Act 2021</b></p>
<b>CALL TO ORDER</b>	
<p>S. Fraser called the meeting to order at 1737 hours and provided a land acknowledgement.</p>	<p><b>Land Acknowledgment</b></p>
<p>K. Callaghan shared the Mission Moment from the November 2022 Leadership Team report as found within the meeting package.</p>	<p><b>Client Story</b></p>
<p>C. Milks led the opening prayer.</p>	
<b>CONFLICT OF INTEREST DECLARATIONS</b>	
<p>None.</p>	
<b>DECLARATIONS TO THE BOARD</b>	
<p>None.</p>	
<b>CONSENT MOTION FOR AGENDA/MINUTES</b>	
<p><b>Moved by:</b> P. Bouchard <b>Seconded by:</b> B. Jarvela</p> <p><b>THAT THE AGENDA OF NOVEMBER 16, 2022 AND THE MINUTES OF THE BOARD OF DIRECTORS MEETING OF OCTOBER 19, 2022 BE APPROVED.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	

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BOARD WORK PLAN	
<p>K. O'Brien referenced CHSO's Webinar: <i>Compassion Matters: Advancing Health and Wellness For Our Teams</i> on December 7<sup>th</sup> as part of the Board Formation item on the workplan. Slides from the event will be circulated following the session.</p> <p>Bp. Colli and K. O'Brien met to discuss board formation and MAID. The Board retreat in June will focus on ethical considerations for governance.</p>	
BUSINESS ARISING/STANDING AGENDA ITEMS	
None.	
REPORT OF THE CHIEF OF MEDICAL STAFF	
<p>Dr. de Bakker presented the report of the Chief of Medical Staff of November 2022.</p> <p><b>Moved by:</b> <i>Dr. de Bakker</i> <b>Seconded by:</b> <i>F. Pottinger</i></p> <p><b>THAT THE BOARD OF DIRECTORS APPROVE THE REPORT OF THE CHIEF OF MEDICAL STAFF FOR NOVEMBER 2022.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<b>Chief of Staff Report</b>
LEADERSHIP TEAM REPORT	
<p>K. O'Brien presented the Leadership Team Report to the Board for November 2022. In addition, verbal updates were provided on the following items outside of the report:</p> <ul style="list-style-type: none"> <li>• K. O'Brien and A. Shaen at the end of October, participated in the first of three sessions for CHSO's Mission Leadership Program; P. Francis and an Elder led a session for participants</li> <li>• A staff member, Karen DeGagne, has been selected to sit on the Provincial Eating Disorder Advisory Table for the Mental Health Centre of Excellence</li> <li>• Leadership Team has been invited to attend Leadership Thunder Bay's Annual Meeting to receive an award in recognition of St. Joseph's Care Group support of Leadership Thunder Bay and being a strong partner with the program</li> <li>• On November 9, 2022, K. O'Brien, J. Black, K. Callaghan, N. Spivak and C. Vita, met with MP Marcus Powlowski and representatives from his constituency office and provided them with a tour of Balmoral Centre</li> <li>• There is currently a respiratory illness surge in the Region which is resulting in diminished access to beds overall; Kelli noted there are currently three active COVID-19 outbreaks within St. Joseph's Care Group: HRM Tulip, HRM Daisy and SJHOSP – 5 South</li> <li>• Effective November 20th the <i>Public Hospitals Act</i> will allow a \$400.00/day charge for those who refuse a bed in long-term care and wish to remain in hospital; C. Freitag and her Team are working on process which will be shared with the Board at the next board meeting.</li> <li>• Congratulations were extended to Janine Black and her Team who have been invited to participate in a national safety conversations action series with Healthcare Excellence Canada</li> </ul> <p><b>Moved by:</b> <i>K. O'Brien</i> <b>Seconded by:</b> <i>C. Milks</i></p> <p><b>THAT THE BOARD OF DIRECTORS APPROVE THE LEADERSHIP TEAM REPORT FOR NOVEMBER 2022.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<b>Leadership Team Report</b>
REPORT OF THE FOUNDATION	

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<p>F. Zanatta presented highlights from the report from the St. Joseph's Foundation for November 2022.</p> <p><b>Moved by:</b> <i>F. Zanatta</i> <b>Seconded by:</b> <i>P. Bouchard</i></p> <p><b>THAT THE BOARD OF DIRECTORS APPROVE THE LEADERSHIP TEAM REPORT FOR NOVEMBER 2022.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>St. Joseph's Foundation Report</b></p>
<b>COMMITTEE REPORTS - CONSENT MOTION</b>	
<p>S. Fraser listed the Committee Reports for consent motion, with no items being requested to be withheld from the consent motion:</p> <ul style="list-style-type: none"> <li><b>i)</b> Board Quality, Safety &amp; Risk Committee - June 21, 2022</li> <li><b>ii)</b> Board Governance Committee – November 9, 2022</li> <li><b>iii)</b> Finance and Audit Committee – October 6, 2022</li> </ul> <p><b>Moved by:</b> <i>R. Simpson</i> <b>Seconded by:</b> <i>F. Pottinger</i></p> <p><b>THAT THE BOARD DIRECTORS APPROVE THE MINUTES AND MOTIONS CONTAINED THEREIN OF THE FOLLOWING COMMITTEE MEETINGS:</b></p> <ul style="list-style-type: none"> <li><b>i)</b> Board Quality, Safety &amp; Risk Committee - June 21, 2022</li> <li><b>ii)</b> Board Governance Committee – November 9, 2022</li> <li><b>iii)</b> Finance and Audit Committee – October 6, 2022</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>Consent Motion</b></p>
<b>COMMITTEE REPORTS HELD FROM CONSENT MOTION</b>	
<p>None.</p>	
<b>NEW BUSINESS</b>	
<p>None.</p>	
<b>FOR INFORMATION</b>	
<p>The following materials were included within the meeting package for information:</p> <ul style="list-style-type: none"> <li>• <i>Research Ethics Board Q1 and Q2 Reports</i></li> <li>• <i>CHAC National Conference 2023</i></li> </ul>	
<b>MOVE TO IN CAMERA</b>	
<p><b>Moved by:</b> <i>C. Milks</i> <b>Seconded by:</b> <i>P. Bouchard</i></p> <p><b>THAT THE BOARD OF DIRECTORS MOVE TO AN IN-CAMERA (CLOSED) SESSION AT 1807 HOURS.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>Move to In Camera Session</b></p>
<b>RISE AND REPORT FROM IN CAMERA</b>	
<p>The open session of the meeting resumed at 1808 hours with the following rise and report from the in-camera session - The Board of Directors approved the physician privileges as delineated in the Credentialing Report, November 3, 2022.</p>	

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ADJOURNMENT/NEXT MEETING AND BOARD EVALUATION	
Next meeting: <b>December 14, 2022.</b>	
The meeting adjourned at 1808 hours	



Chair, Board of Directors



Recording Secretary

December 14, 2022

Date