

BOARD OF DIRECTORS

April 16, 2025

A meeting of the Board of Directors was held on Wednesday, April 16, 2025 at 1800 hours in the Georgian Room at St. Joseph's Heritage.	
Roberta Simpson (Chair), Deb Comuzzi, Susan Fraser, Paula Bouchard, Chief Melvin Hardy, Barbara Jarvela, Garth Postans, Regina Mandamin, Sandy Lychowyd, Stacey Livitski, Janine Black, Dr. Peter de Bakker, Carolyn Freitag, Dr. Armour Boake	Attendance
Byron Ball, Kim Callaghan, Andrea Docherty, Paul Francis, Adam Shaen, Sheila Brown (Recording Secretary)	Staff Resources
Tricia Murdoch	Guests
Fhara Pottinger, Bishop Alan Campeau	Regrets
BOARD EDUCATION SESSION	
An overview of Health Human Resources was provided, highlighting initiatives related to wellness and recognition, the New Grad Showcase, Warm Start Program, Talent Beyond Boundaries, upskilling efforts, and the UKG staff scheduling system. Upcoming priorities include the development of a talent pool builder, implementation of a real-time staff survey, and advancement of the wellness and recognition plan.	Health Human Resources Plan
R. Simpson thanked T. Murdoch for her presentation, and she exited at 1802 hours.	
CALL TO ORDER	
The meeting was called to order at 1803 hours by R. Simpson, who extended a warm welcome to the Board of Directors, the SJCG Leadership Team, and all guests in attendance. A special welcome was extended to Dr. Armour Boake, who was attending his first meeting. Dr. Boake provided a brief introduction to the group.	
D. Comuzzi led the opening prayer and provided a land acknowledgement.	Opening Prayer/Land Acknowledgement
DECLARATION OF CONFLICT OF INTEREST	
None.	
DELEGATIONS TO THE BOARD	
None.	
CONSENT MOTION FOR AGENDA/MINUTES	
Moved by: P. Bouchard Seconded by: B. Jarvela THAT THE BOARD OF DIRECTORS APPROVES THE APRIL 16, 2025 AGENDA AND MINUTES FROM THE MARCH 19, 2025 MEETING. CARRIED	
BUSINESS ARISING/STANDING AGENDA ITEMS	
A copy of the Board 2024-2025 Development Plan was pre-circulated for information. It was noted that all areas are progressing according to the plan and remain on track.	Board Development Plan
REPORT FROM THE PRESIDENT AND CEO	

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<p>The April 2025 report was pre-circulated. J. Black highlighted several key items, including the expansion of the Quality program with quality huddles now being conducted in pilot sites at St. Joseph's Hospital. Huddles since inception in Long-Term Care have resulted in over 4,500 improvement tickets submitted by front-line staff. Additionally, the success of the Post-Stroke Care program was noted, which is improving access to evidence-informed, community-based stroke rehabilitation services for individuals living east of Thunder Bay and in the remote First Nations communities of Treaties 3, 5, and 9.</p> <p>Moved by: J. Black Seconded by: Chief M. Hardy</p> <p>THAT THE BOARD OF DIRECTORS APPROVES THE LEADERSHIP TEAM REPORT FOR APRIL 2025.</p> <p style="text-align: right;">CARRIED</p>	<p>Leadership Team Report</p>
<p style="text-align: center;">REPORT FROM THE CHIEF OF STAFF</p>	
<p>Dr. de Bakker presented the Chief of Staff Report for April 3, 2025, with a focus on physician leaders' involvement in the Meditech Expanse project, discharge summaries/incomplete charts, and a review of policies and procedures to ensure effective structures are in place.</p> <p>Moved by: Dr. P de Bakker Seconded by: S. Fraser</p> <p>THAT THE BOARD OF DIRECTORS APPROVES THE CHIEF OF STAFF REPORT FOR APRIL 2025.</p> <p style="text-align: right;">CARRIED</p>	<p>Chief of Staff Report</p>
<p style="text-align: center;">REPORT FROM THE CHIEF NURSING EXECUTIVE</p>	
<p>C. Freitag presented the Chief Nursing Executive (CNE) Report for April 2025. Highlights included the CNE rounding pilot at St. Joseph's Hospital, a professionalism campaign with guidelines on headphone/earbud use, the redesign of nursing orientation, increased learner placements, enhanced health profession recognition activities, recruitment of practice leads, and the development of profession-specific orientation programs for professional practice leads.</p> <p>Moved by: C. Freitag Seconded by: P. Bouchard</p> <p>THAT THE BOARD OF DIRECTORS APPROVES THE CHIEF NURSING EXECUTIVE REPORT FOR APRIL 2025.</p> <p style="text-align: right;">CARRIED</p>	<p>Chief Nursing Executive Report</p>
<p style="text-align: center;">REPORT FROM THE ST. JOSEPH'S FOUNDATION OF THUNDER BAY</p>	
<p>The April 2025 St. Joseph's Foundation of Thunder Bay Report was pre-circulated. S. Lychowyd highlighted Tbaytel's donation to the Sister Margaret Smith Centre's REC-overy Group, ongoing work by the Board Governance Committee, including reviews of the Foundation's policies, committee Terms of Reference, and board member recruitment. The Foundation's Annual General Meeting will be held on September 25, 2025.</p> <p>Moved by: S. Lychowyd Seconded by: D. Comuzzi</p> <p>THAT THE BOARD OF DIRECTORS APPROVES THE ST. JOSEPH'S FOUNDATION OF THUNDER BAY REPORT FOR APRIL 2025.</p> <p style="text-align: right;">CARRIED</p>	<p>St. Joseph's Foundation of Thunder Bay Report</p>

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COMMITTEE REPORTS - CONSENT MOTION	
With no requests to pull any reports from consent, Committee Chairs provided summaries of key messages from their respective meetings. Moved by: B. Jarvela Seconded by: S. Livitski THAT THE BOARD OF DIRECTORS APPROVES THE FOLLOWING COMMITTEE REPORTS AND ANY MOTIONS CONTAINED THEREIN: I) Governance Committee – April 1, 2025 II) Finance & Audit Committee – April 3, 2025 CARRIED	Consent Motion
COMMITTEE REPORTS HELD FROM CONSENT MOTION	
Nil.	
NEW BUSINESS	
The Board discussed a proposal to begin monthly Board of Directors meetings at 5:30 p.m., 30 minutes later than the current start time, effective September. All members present were in favour of a revised start time.	Board Meeting Start Time for 2025-26 Board Term
FOR INFORMATION	
The CHSO Designate report for April 2025 was pre-circulated for information.	CHSO Designate Report
MOVE TO IN CAMERA	
Moved by: Chief M. Hardy Seconded by: S. Fraser THAT THE BOARD OF DIRECTORS MOVE TO AN IN CAMERA (CLOSED) SESSION AT 1821 HOURS. CARRIED	Move to In Camera Session
RISE AND REPORT FROM IN CAMERA	
The open session of the meeting resumed at 1827 hours with the following rise and report from the in camera session: The Board of Directors approved the Professional Staff and Learners privileges as delineated in the Credentialing report of April 3, 2025, approved the Chief Nursing Executive report of April 2025, and approved the Finance and Audit Committee report of April 3, 2025.	
With no further business, the Chair adjourned the meeting at 1827 hours. Board members and the President & CEO conducted an in-person roundtable meeting evaluation. Date of Next Meeting: May 21, 2025 Board Retreat with Special Guest – Dr. Shane Sinclair: Tuesday, April 22, 2025 – 4:00-7:00 p.m.	



Chair, Board of Directors



Recording Secretary

May 21, 2025

Date