

BOARD OF DIRECTORS

May 21, 2025

A meeting of the Board of Directors was held on Wednesday, May 21, 2025 at 1800 hours in the Georgian Room at St. Joseph's Heritage.	
Roberta Simpson (Chair), Deb Comuzzi, Susan Fraser, Paula Bouchard, Chief Melvin Hardy, Barbara Jarvela, Garth Postans, Stacey Livitski, Fhara Pottinger, Janine Black, Carolyn Freitag	Attendance
Byron Ball, Kim Callaghan, Andrea Docherty, Paul Francis, Adam Shaen, Sheila Brown (Recording Secretary)	Staff Resources
Sister Alice Greer, Sister Sarah Quackenbush, Meaghan Sharp	Guests
Dr. Peter de Bakker, Dr. Armour Boake, Sandy Lychowyd, Regina Mandamin, Bishop Alan Campeau	Regrets
BOARD EDUCATION SESSION	
Sister A. Greer provided a detailed overview of the Sisters of St. Joseph's history and contributions to healthcare in Thunder Bay. The presentation highlighted the foundational role the Sisters played in establishing healthcare services, their legacy of compassionate care, and the continued influence of their values on present-day healthcare delivery.	The Sisters of St. Joseph- History of Healthcare in Thunder Bay
R. Simpson thanked Sister A. Greer for her presentation.	
M. Sharp, President & CEO of Catholic Health Sponsors of Ontario (CHSO) provided a comprehensive overview of sponsorship with the CHSO, highlighting the organization's mission, governance structure, and the role of sponsorship in upholding Catholic identity within healthcare institutions.	Catholic Health Sponsors of Ontario (CHSO)- About Sponsorship
R. Simpson thanked M. Sharp for her presentation, and she exited at 1834 hours.	
CALL TO ORDER	
The meeting was called to order at 1835 hours by R. Simpson, who extended a warm welcome to the Board of Directors and the SJCG Leadership Team, and all guests in attendance.	
F. Pottinger led the opening prayer and provided a land acknowledgement.	Opening Prayer/Land Acknowledgement
DECLARATION OF CONFLICT OF INTEREST	
None.	
DELEGATIONS TO THE BOARD	
None.	
CONSENT MOTION FOR AGENDA/MINUTES	
Moved by: P. Bouchard Seconded by: B. Jarvela THAT THE BOARD OF DIRECTORS APPROVES THE MAY 21, 2025 AGENDA AND MINUTES FROM THE APRIL 16, 2025 MEETING. CARRIED	
BUSINESS ARISING/STANDING AGENDA ITEMS	
A copy of the Board 2024-2025 Development Plan was pre-circulated for information. It was noted that all areas are progressing according to the plan and remain on track.	Board Development Plan
REPORT FROM THE PRESIDENT AND CEO	

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<p>The May 2025 report was pre-circulated. Key highlights included the rollout of the Voluntary Self-Identification initiative aimed at strengthening relationships with Indigenous clients and the launch of the UKG Staff Scheduling System and Andgo, a software integrated with UKG that automates the call-out process by identifying eligible replacements and filling shifts quickly. Social media efforts were also acknowledged, including content creation, collaboration, and the posting of the Commitment Statements to the Anishinaabek, and to Equity, Diversity & Inclusion.</p> <p>Moved by: J. Black Seconded by: S. Livitski</p> <p>THAT THE BOARD OF DIRECTORS APPROVES THE LEADERSHIP TEAM REPORT FOR MAY 2025.</p> <p style="text-align: right;">CARRIED</p>	<p>Leadership Team Report</p>
<p style="text-align: center;">REPORT FROM THE CHIEF OF STAFF</p>	
<p>The Medical Advisory Committee meeting minutes from May 1st were pre-circulated. Updates included ongoing Quality Improvement initiatives with strong physician engagement and changes in Mental Health and Addictions medical leadership, maintaining close collaboration with the Vice President.</p> <p>Moved by: J. Black Seconded by: G. Postans</p> <p>THAT THE BOARD OF DIRECTORS APPROVES THE CHIEF OF STAFF REPORT FOR MAY 2025.</p> <p style="text-align: right;">CARRIED</p>	<p>Chief of Staff Report</p>
<p style="text-align: center;">REPORT FROM THE ST. JOSEPH'S FOUNDATION OF THUNDER BAY</p>	
<p>The May 2025 St. Joseph's Foundation of Thunder Bay Report was pre-circulated for information.</p> <p>Moved by: D. Comuzzi Seconded by: F. Pottinger</p> <p>THAT THE BOARD OF DIRECTORS APPROVES THE ST. JOSEPH'S FOUNDATION OF THUNDER BAY REPORT FOR MAY 2025.</p> <p style="text-align: right;">CARRIED</p>	<p>St. Joseph's Foundation of Thunder Bay Report</p>
<p style="text-align: center;">COMMITTEE REPORTS - CONSENT MOTION</p>	
<p>With no requests to pull any reports from consent, Committee Chairs provided summaries of key messages from their respective meetings.</p> <p>Moved by: F. Pottinger Seconded by: D. Comuzzi</p> <p>THAT THE BOARD OF DIRECTORS APPROVES THE FOLLOWING COMMITTEE REPORTS AND ANY MOTIONS CONTAINED THEREIN:</p> <ul style="list-style-type: none"> I) Governance Committee – May 6, 2025 II) Quality Safety Risk Committee – May 13, 2025 <p style="text-align: right;">CARRIED</p>	<p>Consent Motion</p>
<p style="text-align: center;">COMMITTEE REPORTS HELD FROM CONSENT MOTION</p>	
<p>Nil.</p>	
<p style="text-align: center;">NEW BUSINESS</p>	
<p>Nil.</p>	

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FOR INFORMATION	
The Research Ethics Board Fourth Quarter Report – January 1 to March 31, 2025 was pre-circulated for information.	Research Ethics Board Fourth Quarter Report – January 1 to March 31, 2025
MOVE TO IN CAMERA	
Moved by: F. Pottinger Seconded by: B. Jarvela THAT THE BOARD OF DIRECTORS MOVE TO AN IN CAMERA (CLOSED) SESSION AT 1849 HOURS. CARRIED	Move to In Camera Session
RISE AND REPORT FROM IN CAMERA	
The open session of the meeting resumed at 1902 hours with the following rise and report from the in camera session: The Board of Directors approved the physician privileges as delineated in the Credentialing report of May 1, 2025.	
With no further business, the Chair adjourned the meeting at 1903 hours. Date of Next Meeting: June 18, 2025 Annual Meeting: June 25, 2025	



Chair, Board of Directors



Recording Secretary

June 25, 2025

Date