



**Board of Directors Meeting – Minutes
Wednesday, May 20, 2026 at 5:30 p.m.
St. Joseph's Heritage, Georgian Room**

Present:

Susan Fraser (<i>Chair</i>)	Janine Black*	Bill Bradica	Deb Comuzzi
Dr. Peter de Bakker*	Carolyn Freitag*	Chief Melvin Hardy	Sharon Hollinsworth
Barbara Jarvela	Stacey Livitski	Regina Mandamin	Emily Phippard
David Pierce (<i>virtual</i>)	Garth Postans	Fhara Pottinger	

By Invitation:

Sheila Brown, *Recording Secretary*
Adam Shaen, *Vice President, People & Mission*
Andrea Docherty, *Vice President, Clinical & Community Health*
Byron Ball, *Vice President, Infrastructure and Planning & CFO*
Paul Francis, *Vice President, N'doo'owe Binesi*
Kim Callaghan, *Director, Communications & Government Relations*
Brenda Mason, *Elder in Council*

Regrets:

Dr. Armour Boake*	Paula Bouchard	Bishop Alan Campeau	Jordan Hudyma
Ben Raison			

1.0 CALL TO ORDER AND WELCOME

The Chair welcomed Board members, Vice Presidents and guests to the meeting. The meeting was called to order at 6:03 p.m.

1.1 Land Acknowledgment and Opening Prayer

S. Hollinsworth provided the land acknowledgment and opening prayer.

1.2 Declaration of Conflict of Interest – None

1.3 Delegations of the Board – None

1.4 Approval of the Agenda and Minutes of April 15, 2026

Moved by: F. Pottinger

Seconded by: R. Mandamin

“That the Board of Directors approves the May 20, 2026 agenda as circulated and the April 15, 2026 minutes as presented.”

CARRIED

2.0 BUSINESS ARISING / STANDING AGENDA ITEMS

2.1 Board of Directors Motion Sheet – Included in the meeting package for information.

2.2 Board of Directors Work Plan

The 2025-2026 work plan was included in the meeting package for information. All activities are progressing as planned and remain on track.

3.0 REPORTS

3.1 Report from the Chair

The Chair expressed gratitude to the Board members who met with and presented to the Accreditation Surveyors, recognizing the significant time and effort invested in preparation and acknowledging the positive impact their contributions had on the accreditation review process.

3.2 Report from the President & CEO

The Leadership Team Report was pre-circulated for information. Highlights included N'doo'owe Binesi's partnership with Superior North EMS and the Canadian Mental Health Association Thunder Bay in support of the Specialized Treatment and Alternate Responders (STAR) team, and continued expansion of the Ontario Structured Psychotherapy (OSP) Program through increased referrals and improved regional access.

Other items noted included Ministry of Long-Term Care approval to open beds in abeyance at Hogarth Riverview Manor (HRM) and add 14 Community Transitional Care Beds, enabling HRM to operate its full complement of 544 beds. Recognition was extended to A. Docherty, K. Callaghan, and the Steering Committee for their contributions. A new partnership with Confederation College to support nursing workforce development was also noted, along with the launch of Pride Month activities on June 1st. For National Indigenous Peoples Day, the Board was advised of a shift from event-based activities to ongoing engagement highlighting Indigenous staff and partners through year-round communications, including social media promotion, traditional healing, education initiatives, continued collaboration with N'doo'owe Binesi, and participation in the annual four-day Sacred Fire.

3.3 Report from St. Joseph's Foundation of Thunder Bay

The President's Report was pre-circulated for information. Highlights included ongoing planning for the Foundation's 25th Anniversary Golf Classic, scheduled for August 31, 2026, and recognition of the event's longstanding success in raising more than \$1.2 million in support of St. Joseph's Care Group. An update was also provided on the Split the Pot Lottery, which continues to be an effective and engaging fundraising initiative, as well as the upcoming review of the first draft of the strategic plan at the Foundation's meeting.

4.0 CONSENT MOTION

4.1 Medical Advisory Committee

The May 7, 2026 Medical Advisory Committee (MAC) minutes were pre-circulated for information. Dr. de Bakker updated the Board on the availability of MAC meeting packages on the Board portal, progress on Meditech Expanse, and the proposed separation of the Joint Credentials Committee with Thunder Bay Regional Health Sciences Centre, with a new structure to be presented next month.

Moved by: F. Pottinger
Seconded by: B. Bradica

“That the Board of Directors approves the following committee reports and any motions contained therein:

4.1 Medical Advisory Committee – May 7, 2026.”

CARRIED

5.0 COMMITTEE REPORTS HELD FROM CONSENT MOTION

There were no items held from consent motion.

6.0 NEW BUSINESS

6.1 Q4 Risk Register Report

The Corporate Risk Register Report for Q4 (as of March 31, 2026) was pre-circulated. B. Ball outlined the addition of an Indigenous Cultural Safety and Resolution Specialist, new incident reporting and tracking systems, and foundational education initiatives, with further discussion by P. Francis and A. Shaen on leadership involvement, support structures, and reporting hierarchies. Cyber risk mitigation efforts were noted, including phishing awareness training and network security enhancements across regional partners, while risk remains high. Staffing and retention continue to trend positively. The financial risk has been removed from the Risk Register due to sustained positive trends, with ongoing monitoring by the Board Resources Committee.

6.2 Q3-Q4 Government Relations Report

The Q3 and Q4 2025–2026 Government Relations Report was pre-circulated for information. K. Callaghan highlighted ongoing discussions with a Member of Parliament regarding the paused Economic Mobility Pathways Pilot and efforts to identify alternative recruitment strategies if required. Updates were also provided on engagement with provincial partners and Ontario Health North, including site visits and discussions related to current and future investments. The Government Relations portfolio remains in development, with consultant support engaged to establish a long-term strategy informed by benchmarking with comparable organizations.

6.3 Submission of SJCG Documents for Catholic Health Sponsors of Ontario's (CHSO) Annual General Meeting

The Board approved the required documents for submission to CHSO in advance of the Annual General Meeting. The Board also expressed its appreciation to D. Pierce for accepting the role of CHSO Designate.

Moved by: B. Jarvela
Seconded by: S. Hollinsworth



“That the Board of Directors approves the documents submitted to the Catholic Health Sponsors of Ontario for the 2026 Annual General Meeting”.

CARRIED

7.0 FOR INFORMATION

7.1 CHSO Designate Meeting Highlights (April 15, 2026)

The Catholic Health Sponsors of Ontario (CHSO) Designate Meeting highlights for April 15, 2026 were pre-circulated for information.

7.2 Research Ethics Board Fourth Quarter Report (January 1, 2026 to March 31, 2026)

The Regional Ethics Board Fourth Quarter report for the period January 1, 2026 to March 31, 2026 was pre-circulated for information.

8.0 IN CAMERA (CLOSED) SESSION

Moved by: E. Phippard

Seconded by: F. Pottinger

“That the Board of Directors move to an In Camera closed session.”

CARRIED

9.0 RISE AND REPORT FROM IN CAMERA SESSION

The Board of Directors approved the May 7, 2026 Medical Advisory Committee report, including the physician privileges detailed in the Credentialing report.

10.0 DATE OF NEXT MEETING – Wednesday, June 17, 2026

11.0 ADJOURNMENT – The meeting adjourned at 6:46 p.m.

12.0 BOARD MEETING EVALUATION – The Board engaged in a roundtable session.

A handwritten signature in black ink, appearing to be "E. Phippard", written over a horizontal line.

Chair, Board of Directors

A handwritten signature in black ink, appearing to be "Sheila Brown", written over a horizontal line.

Recording Secretary

June 17, 2026

Date