

<b>St. Joseph's Care Group</b>	<b>SITE:</b> Heritage
<b>CODE GREY – AIR EXCLUSION - SUB-PLAN</b>	<b>APPROVAL DATE / DATE OF LAST REVIEW:</b> August 30, 2023
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**PURPOSE:** Document provides site-specific information regarding the steps to be followed during a Code Grey – Air Exclusion.

**REFERENCES:** Code Grey – Infrastructure Failure/Air Exclusion AD-06-194

## 1. SITE SPECIFIC INFORMATION

### CODE GREY BUTTON LOCATION

- Code Grey button is located on the fire panel in the Heritage main entrance labelled “Code Grey Switch”.

### EMERGENCY CODE COMMUNICATION

- Front Desk staff are responsible for announcing the Code Grey by using the enunciator panel.

## 2. FIRST RESPONSE IN EMERGENCY LOCATION

*The notification of an external airborne hazard/need for air exclusion can come from emergency services, Leadership, Manager, or a first responder who has reason to believe a possible threat exists and emergency measures are required.*

- Contact Emergency Services 9-911 if they have not been notified
- Notify Building Services
- Notify Manager and Bethammi RN

### MANAGER/ RN/ DESIGNATE

- Put on the orange safety vest and remain in a central location to be accessible
- Obtain portable radio front main reception desk
- Use channel #2 on the radio to communicate with each resident floor and the front desk if required
- After hours, charge RN will turn off the main inlet for exhaust fans building wide. Press the “**Code Grey**” button on the fire panel at the Main Entrance
- Notify Leadership on call 625-0667
- Under the direction of Leadership or Protective Services if it is known that the toxic airborne substance is heavier than air, prepare to evacuate within the building (i.e. main floor to higher levels. Implement the Code Green evacuation plan
- Direct Front Desk staff to announce “**Code Grey – Close all windows – Do not exit the building**” three times
- Take direction from Manager/Leadership

### BUILDING SERVICES

- Press the “**Code Grey**” button on the fire panel at the Main Entrance
- Ensure the building is in lockdown.
- Follow the direction of, Manager, Registered staff, Leadership or Emergency Services until the “**Code Grey – All Clear**” is announced. Restore power to the Code Grey switch
- Ensure proper operations of the building and security systems after the “All Clear” has been announced

### REGISTERED PRACTICAL NURSES ON EACH RESIDENT FLOOR

- Return to your work area
- Ensure all windows are closed and fans are turned off upon the announcement of Code Grey

3. Put on emergency vest and obtain emergency portable radio from nursing station. Use channel #2 to communicate with the Manager/Charge RN as required.
4. Perform a roll call for staff and residents
5. Await further instruction on the overhead page. Follow **Code Green-Sub Plan** if evacuation is required
6. Advise all visitors to remain in their immediate location and wait further instruction on the overhead page.
7. Remain in the company of residents until the Code Grey is all clear
8. Participate in debrief as required

**ALL STAFF**

1. Upon notification of Code Grey – Air Exclusion, return to your home area
2. Take direction from the RPN wearing the emergency vest
3. Close all windows on the home area
4. Participate in debrief as required