



How to Reset Password

Step 1

- Select "**Forgot Password**" from the login screen
- Enter your user name and select "**Submit**"
- Answer the Security Question and select "**Submit**" (*you will receive a temporary password via email from careers@tbh.net*)

Step 2

- Open email from **careers@tbh.net**
- Copy the temporary password in the email and click on the link in the email to return to eRecruit Ihome screen
- Log-in to eRecruit
- Enter your user name and temporary password
- Select "**Log In**"

Step 3

- Login with you temporary password in the "**password**" space
- Enter "**new password**" then confirm "**new password**"
- Select "**change password**"
- Enter your security answer in the space provided
- Select "**Finish**"

**We look forward to receiving your on-line application and resume.
Thank-you for your interest in employment opportunities with SJCG.**

*For assistance in the registration process, or to report an unsuccessful registration,
please contact Human Resources 807-343-4311 or e-mail hr.sjcg@tbh.net*